- 1. While doing IUPAC naming ,substituents will be written in alphabetical order along with the number indicating their position.
- 2. IUPAC naming of Open chain compounds:
 - For IUPAC naming of aldehydes, replace alkane with alkanal.

CH₃CH₂CH₃ - propane

CH₃CH₂CHO - propanal

• For IUPAC naming of ketones, replace alkane with alkanone.

CH₃CH₂CH₃ - propane

CH₃COCH₃ - propanone

- 3. IUPAC naming of cyclic compounds:
 - For IUPAC naming of cyclic aldehydes, replace cycloalkane with cycloalkanal.
 - For IUPAC naming of ketones, replace cycloalkane with cycloalkanone.